



### **How long is the internship program?**

Fall & Spring Semester programs run for 12 weeks. The Summer Semester program is 9 weeks.

### **Will I be paid to work at Select Energy Services?**

Yes. Each student will earn a wage of \$8 per hour.

### **How many hours will I be required to work?**

Students will work an average of 28 hours per week. Student schedules will not exceed 40 hours in one week or 56 hours in one pay period. (Pay periods are 2 weeks)

### **How is my schedule determined?**

Each mentor department is different. Schedules will be set individually at the start of the program to accommodate both the student and the mentor department.

### **How will students collect paychecks?**

Students will receive their paycheck via either direct deposit or pay-card in person on payday, which is every other Friday. An HR representative will provide you with your pay dates and a detailed explanation of your pay stubs.

### **What is the scholarship fund?**

In addition to an hourly wage, students will earn \$7 per hour towards their personal scholarship earnings. In addition, upon successful completion of the program, students have the opportunity to earn a bonus scholarship amount to be determined by the partner company.

For example, in the summer, if a student works 28 hours per week for 9 weeks *and* completes the program successfully and is awarded a bonus scholarship amount of \$2,500, they could earn up to \$4,264 in scholarship money!

### **How do I ensure I earn the bonus scholarship?**

Students who complete the program with good attendance, participation, and positive mentor reviews will be awarded the bonus scholarship at the end of

the program. Mentors will provide feedback throughout the program to keep students on track and give them opportunities for improvement if necessary.

### **How do I track my personal scholarship earnings?**

Students will receive a summary of their scholarship earnings with each paycheck.

### **What can I use my scholarship towards?**

Scholarships can be applied to Tuition, Fees, and Books *only*. Scholarship money cannot be used towards Room & Board or other expenses.

### **Can I use my scholarship at any college or university?**

Students may use their scholarship funds for secondary education at any accredited school to complete standard coursework. This includes 2-year and 4-year colleges and universities, as well as most trade and technical programs.

### **How do I collect scholarship funds?**

Scholarship funds are distributed as a reimbursement. Students are required to submit receipts for Tuition, Fees, and Books. Select Energy Services will review the receipts and disperse funds.

In some cases, checks may be sent directly to the school or university. This will be approved on a case-by-case basis. An invoice for Tuition, Fees, and/or Books must be presented to Select Energy Services for approval.

### **How much of my scholarship money can I use each semester?**

The full scholarship amount is available to the student at any time throughout their college career. There is no minimum or maximum amount of funds that can be dispersed each semester.

### **Is there a deadline for when my scholarship must be spent?**

Yes. Students must claim their entire personal scholarship fund within *four* years of their high school graduation date.

### **If I do not use all of my money towards school, will I be given the rest?**

No. Students will not receive any funds not applied directly to secondary education.